Activating a MYchart account



If you are new to MYchart, you will need to activate your account after scheduling your child's virtual visit.

MYchart is our online tool to help you securely communicate with your child's healthcare teams and access your child's medical records.

With MYchart, you can:

- Join a scheduled Children's Healthcare of Atlanta Virtual Visit.
- Send and receive secure messages with your child's healthcare team and consult with them about common health issues and test results.
- View your child's medical records, including medical history.
- Get notifications when most lab and radiology results are ready, and view them online.
- Request appointments.
- View and download immunization records.
- Search among education resources.

Parents/guardians can request proxy access to a patient account, while teens younger than 18 can request access to their own accounts with parent/guardian permission.

Step 1: Click the activation link in the email you received.



Step 2: Set up your account by:

- Entering your email address as the username.
- Choosing a password. The password must contain at least one uppercase letter, one number and one symbol.
- Entering your date of birth (not the child's date of birth).
- Agreeing to the terms and conditions.

MYChart Signup
Username
DADDAD
Create Password
SHOW
Date of Birth
01 / 01 / 1980 mm dd yyyy
✓ I agree to the Terms and Conditions.
SUBMIT

Step 3: Click the 'Submit' button.

Step 4: Download the MYchart app if you would like to join a Children's virtual visit using your cell phone or tablet.



The MYchart app requires use of an:

- Apple iPhone, iPad or iPod Touch with software version iOS 11.0
- Android with version 6.0 or higher

Step 5: Once setup is complete, go to the MYchart home page to sign in with your username and password.



Step 6: On the MYchart welcome page, the health feed shows the most important alerts and information for your child's care, including reminders for an upcoming appointment and new messages from your care team. From here, you can complete the eCheck-In process required for a Virtual Visit.



Step 7: If prompted, review and accept the proxy disclaimer. A proxy is a parent or legal guardian who has access to health information for a child younger than 18 years of age. Click 'Please do not show this page next time' to avoid repeating this step.

