

What is the Participant Center?

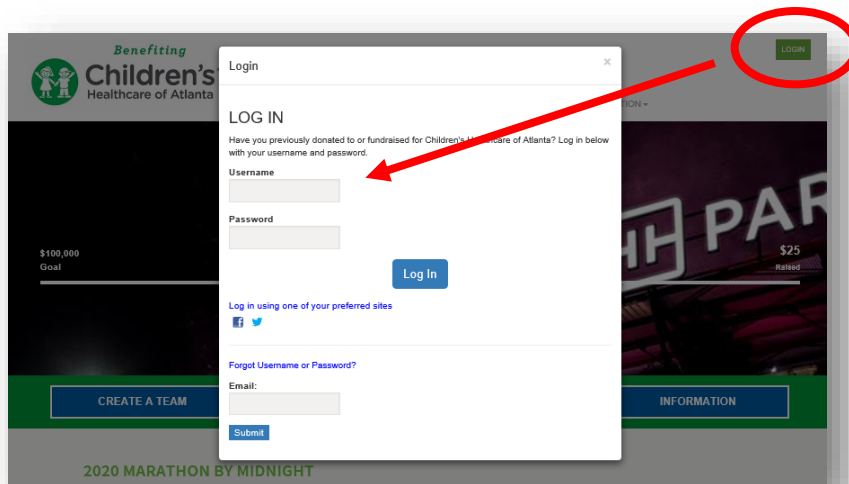
The Participant Center is the online portal where you can check your fundraising progress, send email solicitations and thank you's, and update your Personal Fundraising webpage.

On your Personal Fundraising webpage, you can share your personal story, add a photo or link to a YouTube video or even add a blog. You can then share your webpage address with family and friends asking them to join you at the event or support your fundraising effort through a generous gift. For our team captains, the Participant Center is a great place to send encouragement to your team members by emailing them reminders and best practices as the event draws closer.

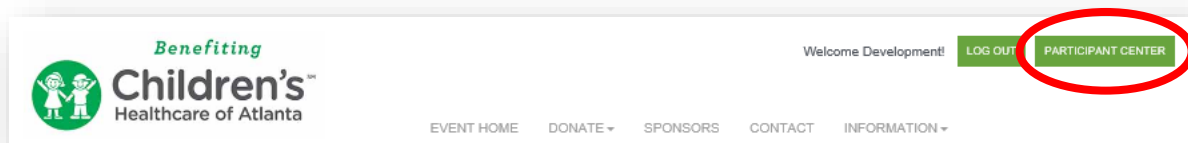
Logging in from the Main Website

Step 1: Visit www.choa.org/marathon

Step 2: Enter your username and password in the login area at the top of the page and tap enter on your keyboard.



Step 3: Once you login, you'll see a welcome message at the top. Then, click "Participant Center."



For questions and concerns, please contact Catherine Mojcik at:
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2021 Marathon by Midnight How to Access Your Participant Center

Step 4: Welcome to your Participant Center! This is where you can begin to access its features.

The screenshot shows a web interface for a participant center. At the top, it says "Welcome, Development Tester" and includes navigation links for "Team Test", "Profile", "Help", and "Log Out". Below this is a navigation bar with tabs for "Home", "Email", "Progress", "Personal Page", and "Team Page".

The main content area is titled "Overview" and features a "Your Fundraising Progress" section. This section includes a progress bar and four data points: "I Have Raised" (\$0.00), "My Goal (change)" (\$655.00), "Percent" (0%), and "Days Left" (215).

Below the progress section is a "What to do next?" section with five numbered steps:

- 1 Set up your Personal Page**: Customize your Personal Page with a story about why you are raising funds for this cause.
- 2 Add Contacts to Your Address Book**: Add contacts to email from your personal Address Book on our site.
- 3 Send an Email**: You have sent no emails to your family or friends. Add them to your Address Book and email them about your fundraising effort.
- 4 Thank your Donors**: Thank your donors!
- 5 Set a Goal**: You have reached 0% of your goal. Can you set a higher goal?

At the bottom of the main content area, there is a welcome message: "Welcome to your Participant Center! This is your area to check your donation status, view all your totals and watch your growth to meet your goal! You can also send messages to family and friends to ask for their help to reach your goals and thank those who have supported your efforts."

On the right side of the dashboard, there is a "Send email" button and a list of links: "Add Contacts", "View Your Progress", "Edit Personal Page", "Email Team", and "View Team Roster". Below these links is a "Message from Your Team Captain" section with a message and an "Edit" link. At the bottom of the right sidebar, there is a "Raise more money with Facebook" section with a "Fundraise on Facebook" button and social media icons for Facebook and Twitter.

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